

INDEPENDENT SHORT-TERM STUDY ABROAD APPROVAL FORM

Please consult with your advisor before completing this form.

Student's Name _____ Date _____

ID# _____ Major (1) _____ Major (2) _____

Email: _____ Phone _____

Beginning and ending dates of term of study: _____ ___FR ___SO ___JR ___SR

Is program with an approved/official Office of Global Education partner (like CAPA or CIEE, or the Washington DC Program):

Yes No (please see "Important Credit Information" below)

Program: _____ January Spring-Break Summer

Program website: _____

Country in which you will be studying: _____

Will the courses be transcribed by a regionally-accredited US college/university:

Yes. School Name, City, State: _____

No. School Name, City: _____

If you are a Junior or Senior, when do you anticipate graduating? _____

Please complete course information on backside of this form. Be sure to obtain appropriate signatures.

IMPORTANT CREDIT INFORMATION:

- If this program of study is not an approved/official program of the GEO AND
- If this program is not transcribed by a regionally-accredited US college/university, then

You may have to have the transcript evaluated by an independent academic credential evaluation service. Merrimack College accepts evaluations from:

World Education Services (www.wes.org)

There is a fee paid to the service for which the student will be responsible.

Please note *that having the transcript evaluated DOES NOT GUARANTEE that the credit will be accepted.*

Your signature indicates that:

- 1) You have consulted with the Office of Global Education
- 2) You have read Merrimack College Transfer Policy in the handbook.
- 3) You understand that you may have to provide an independent credential evaluation;
- 4) You understand that credential evaluation does not guarantee credit acceptance.

Signature

Date

STUDY ABROAD COURSE INFORMATION

Please submit course descriptions to the Registrar's Office with this form. Incomplete forms will be returned to the student.

Please be sure to indicate which SPECIFIC Merrimack course or requirement your off-campus courses will fulfill. For example:

<u>Acceptable</u>	<u>Not acceptable</u>
ACC 3303	"Yes"
X in LS CORE	"√"
PHL 3210	"4"
Philosophy of the mind	philosophy
Major or Minor elective	

The only exception is that you may use a check mark in the "Apply as Elective" column if Merrimack does not have an equivalent course.

Courses without indication of appropriate equivalency will be counted as elective credit.

Have you previously received transfer credit at Merrimack College? Yes No

Have you previously received credit for any course below? Yes No

How many total core credits have you taken off-campus? _____

Course descriptions are attached: Yes No

Catalog No.	Course Title	Credit __ Semester Hrs __ Quarter Hrs.	Merrimack Equivalent	Corresponding Dept. Approval *

*Course approval for course from corresponding department. For example, the History Dept. needs to approve a History course, the Math Dept. a Math course, etc.

Advisor Signatures:**

Advisor (1) _____ Advisor (2) _____

** Signature also indicates approval to apply credit to major

If any of the courses listed above fulfill CORE requirements, the student must also obtain the approval signature(s) of the Working Group Chair in which the CORE course(s) will apply:

Approved by Working Group Core Rep (if applicable): _____

Approved by Working Group Core Rep (if applicable): _____

Office of Global Education Signature

Date

Office of Registrar Signature

Date